

Appendix 1

Present:

Cllr Keith Parker (Chair), Cllr Mark Dobson, Cllr Katherine Mitchell, Cllr Pauleen Grahame, Cllr Keith Wakefield, Andy Beattie (Env Services), Kris Nenadic (P&C), Martin Hackett (SE AMT), George Munson (LCC).

Apologies:

Cllr Tom Murray

Item	Welcome, introductions and apologies	Action
1.1	Cllr Parker welcomed everyone to the meeting and introductions were made. It was agreed that future meetings would be chaired by Cllr Mitchell and held 1 hour before Area Committee in the Leaders Boardroom.	
2.0	Solar PV scheme	
2.1	George Munson attended regarding this item. This scheme to install solar panels on roofs managed by the 3 ALMO's would provide free electricity. The scheme was a partnership with LCC and 2 social enterprises with profits from the scheme being shared between LCC and a local community fund.	
2.2	There area a number of scheme proposals in the city. In phase 1 there are 2 areas in Outer East included: Swillington and Micklefield. There will be future phases.	
2.3	Various questions were answered: <ul style="list-style-type: none"> • Each one takes ½ day to fit. • No one needs to change supplier. All LCC does is co-ordinate the supplies into the feeding tariff. 	
3.0	Terms of Reference	
3.1	There was a general consensus that the terms of reference distributed fit the purpose of the meeting.	
4.0	Environmental Services Delegation	
4.1	A copy of the new environmental structure was distributed. It was agreed that the first point of contact for Ward Members dealing with issues such as non collection of bins, overflowing street litter bins etc would be the 2 supervisors: <ul style="list-style-type: none"> • Michelle McGill (07891 277577) • Chris Pierpoint (07891 273794) 	
4.2	It was agreed that the service needs putting on a more businesslike setting. Things such as lost time through travel etc needs resolving. The first year service level agreement will be reported to Area Committee in September. However, it is likely that year 2 SLA will differ from this years version.	

4.3	<p>Key issues include:</p> <ul style="list-style-type: none"> • How the service works collaboratively with other departments to improve the environment. • Collaborative work on enforcement i.e. other departments enforcement teams, police enforcement etc. • Ginnels – at moment ginnel clearing is on demand and under resourced. There needs to be a joined up programme for ginnels rather than being passed from department to department. 	
5.0	AOB	
5.1	Need to include representatives from AVH and ENE Homes to the meeting.	
5.2	P&C have depots – there may be opportunities to share.	
6.0	Date of Next Meeting	
6.1	13 th September at 2pm, Leaders Boardroom, Civic Hall.	